

ICAN Tips

If you're considering several different colleges, it may be helpful to keep a separate folder for each one. You may also want to keep a record of each call you make to the college, including the date, the name of the person you spoke with and what was discussed.

College Name: _____

Address: _____

Phone: _____

Web site: _____

Admission Office Contact: _____

Phone: _____

E-mail: _____

Financial Aid Office Contact: _____

Phone: _____

E-mail: _____

College Admission Exams	Date	Notes
<input type="checkbox"/> ACT/SAT Tests Taken		
<input type="checkbox"/> ACT/SAT Scores Sent		
Admission	Date	Notes
Admission Deadline		
<input type="checkbox"/> Admission Application Sent		
<input type="checkbox"/> Letters of Recommendation Sent		
<input type="checkbox"/> Preliminary Transcript Sent		
Financial Aid	Date	Notes
Financial Aid Priority Deadline		
<input type="checkbox"/> FAFSA Sent		
<input type="checkbox"/> Student Aid Report (SAR) Received		
<input type="checkbox"/> Verification Forms Received		
<input type="checkbox"/> Verification Forms Returned		
<input type="checkbox"/> Parents' Tax Returns Sent		
<input type="checkbox"/> Student's Tax Return Sent		
<input type="checkbox"/> Institutional Forms Received		
<input type="checkbox"/> Institutional Forms Returned		
Award Letter	Date	Notes
<input type="checkbox"/> Award Letter Received		
Return Award Letter Deadline		
<input type="checkbox"/> Award Letter Returned		
Final Documents	Date	Notes
Tuition Payment Deadline		
Housing Deposit Deadline		
<input type="checkbox"/> Work-Study Application Returned		
<input type="checkbox"/> Loan Application Returned		
<input type="checkbox"/> Final High School Transcript Sent		
<input type="checkbox"/> Immunization Record Sent		
<input type="checkbox"/> Additional Forms		

Note: Not all of the items on this checklist are required by every college.

Type: _____

Location: _____

Size: _____

Cost: _____

Financial Aid Availability: _____

Academic Programs: _____

Student Activities: _____

Athletics: _____

Diversity of Student Body: _____

Housing Options: _____

Facilities: _____

Campus Safety: _____

Overall Impression: _____