

## Prerequisites:

- None

## Lesson Goal

The lesson goal is to review the importance of involvement and for students to create an activities resume. Lesson outlines how to build a well-rounded activities resume and illustrates the benefits of a resume when applying for scholarships, admissions, employment, and as an aid for letters of recommendation.

## What should student learn from the lesson?

- The definition and use of an activities resume.
- The importance of volunteerism and how to find volunteer activities.
- How to build a resume and arrange components.
- What makes a good resume stand out?

## What is the in-class activity?

- Define activities resume and have discussion of elements to be included and when and how a resume can be used
- Using the ICAN template, students create a resume
- Review resumes and make edits where necessary

## What is the takeaway for students?

- Students leave with a completed activity resume.
- Students understand the importance of having a resume and when to use the resume.

## Materials Needed:

- Computer
- Printer
- Copy of student's GPA/transcript of academic achievements